

## Surveying a church for bats

<b>PRIOR TO YOUR VISIT</b>		
<i>Name, address of church, including post code</i>		
<b>BCT ref no.</b>	<b>OS Grid ref.</b>	
<b>Contact details</b>		
On site (churchwarden?)		
Others involved (Architect, contractor?)		
<b>Check when booking visit on phone</b>		
What work is planned? When?		
Details of any bats known to be present. Previous survey?		
Arrange for access to all areas		
Arrange date before cleaning if possible		
Where to park car		
To whom BCT letter should be sent		
<b>Surveying the church</b>		
Surveyors name & contact dtails		
Equipment	clipboard, pencil <input type="checkbox"/> powerful torch <input type="checkbox"/> binoculars <input type="checkbox"/> camera <input type="checkbox"/> compass <input type="checkbox"/>	
Make a plan of the church	(there may be a church booklet to copy this from – give a donation)	
Ask permission to take photographs as appropriate.		
<b>Outside</b>	Walk all round to familiarise yourself. Note:	
	Wall construction	
	Roof covering	
	Check church porch for <ul style="list-style-type: none"> <li>• droppings</li> <li>• scratches over door</li> <li>• stains</li> </ul>	
<b>Inside</b>	Systematically work round to check for droppings: <ul style="list-style-type: none"> <li>• walls</li> <li>• floors</li> <li>• pews</li> </ul>	

		<ul style="list-style-type: none"> <li>• window sills</li> <li>• top of cupboards</li> </ul> <p>Collect samples, mark position on plan</p>	
		<p>Check church furniture for droppings/urine stains</p> <ul style="list-style-type: none"> <li>• altar</li> <li>• memorials</li> <li>• brasses</li> </ul>	
		<p>Check behind</p> <ul style="list-style-type: none"> <li>• radiators,</li> <li>• hangings</li> <li>• pictures</li> </ul>	
		<p>Check walls for droppings, urine streaks,</p>	
		<p>Use torch &amp; binoculars to scan bats or evidence</p> <ul style="list-style-type: none"> <li>• ceiling</li> <li>• joints in timbers</li> <li>• crevices</li> </ul>	
	<b>Tower</b>	<p>Check for droppings: on the steps underneath steps of spiral staircase in the tower/belfry</p>	
		<p>Note possible access</p>	
		<p>From roof note surrounding habitat</p>	
	<p>Summary of findings</p>		
<p><b>Complete roost report form</b> <b><i>Retain copy of this form for future reference</i></b></p>			